

Borough Council of
**King's Lynn &
West Norfolk**



King's Lynn Area Consultative Committee

Agenda

**Monday, 20th March, 2023
at 4.30 pm**

in the

**Council Chamber
King's Court
Chapel Street
King's Lynn**

**Also available for the public to view on WestNorfolkBC on
You Tube**



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**KING'S LYNN AREA CONSULTATIVE COMMITTEE
AGENDA**

DATE: MONDAY, 20TH MARCH, 2023

**VENUE: ASSEMBLY ROOM, TOWN HALL, SATURDAY
MARKET PLACE, KING'S LYNN PE30 5DQ**

TIME: 4.30 pm

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES OF PREVIOUS MEETING (Pages 4 - 8)

To confirm as a correct record the minutes of the previous meeting.

3. DECLARATIONS OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. URGENT BUSINESS

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. CHAIRMAN'S CORRESPONDENCE (IF ANY)

7. UPDATE FROM NORFOLK POLICE ON POLICING MATTERS IN KING'S LYNN

8. UPDATE ON THE HEATH & WELLBEING PARTNERSHIP

The Committee will receive a presentation on the Health & Wellbeing Partnership.

9. UPDATE FROM THE INFORMAL WORKING GROUP - OPEN SPACE REVIEW AND PROVISION OF ACCESSIBLE PLAY EQUIPMENT

10. CABINET RESPONSE TO THE KLAAC RECOMMENDATION FROM THE PREVIOUS MEETING (30 JANUARY 2023). (Page 9)

11. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 10 - 15)

The Committee is asked to consider items for a future Work Programme for

The Committee is also asked to consider the Cabinet's Forward Decision List.

12. DATE OF NEXT MEETING

Thursday 29 June 2023 at 4.30 pm in the Council Chamber, Town Hall, King's Lynn

To: Members of the King's Lynn Area Consultative Committee

Councillors Miss L Bambridge, F Bone, S Collop, A Dickinson, G Howman, C Hudson, B Jones, C Joyce, A Kemp, J Lowe, J Rust, A Tyler, A Ware and M Wilkinson

For Further information, please contact:

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Democratic Services Officer
Borough Council of King's Lynn & West Norfolk

King's Court, Chapel Street
King's Lynn PE30 1EX

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**KING'S LYNN AREA CONSULTATIVE COMMITTEE**

Minutes from the Meeting of the King's Lynn Area Consultative Committee held on Monday, 30th January, 2023 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillor A Tyler (Chair)
Councillors F Bone, S Collop, A Dickinson, C Hudson, B Jones, A Kemp, J Rust, A Ware and M Wilkinson

1 **WELCOME**

The Chair welcomed everyone to the meeting and advised that it was being recorded and streamed live to You Tube. He then invited the Democratic Services Officer to carry out a roll call to determine attendees.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Bambridge, Joyce and Lowe.

3 **MINUTES OF PREVIOUS MEETING**

The minutes of the meetings held on 3 November 2022 and 7 December 2022 were agreed as a correct record.

4 **DECLARATIONS OF INTEREST**

Councillor Kemp declared that she was a Member of the Youth Advisory Board who would be giving a presentation to the Committee at item 9 of the agenda.

5 **URGENT BUSINESS**

There was no urgent business to report.

6 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no Members present pursuant to Standing Order 34.

7 **CHAIRMAN'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence to report.

8 **REFIT PROGRAMME**

[Click here to view a recording of this item on You Tube.](#)

The Chair introduced Tracy Brooker and Peter Gray to the meeting to give a presentation on the Refit Programme.

Tracy Brooker explained that she would be giving an update on the Refit Programme. She advised that successfully introduced air source pumps had been fitted into several Council buildings. Also, as part of Refit 2, air source pumps had been fitted into enterprise works, which was a multi-occupied building by a number of tenants – those were works were on schedule and should be completed by the end of March 2023.

In terms of street lighting, a survey of all Borough Council streetlights was being undertaken totalling over 995 individual streetlights within the Borough. Some of these streetlights had been deemed as dangerous and had been replaced. 126 had been identified as dangerous and were going to be replaced with LED lighting. A further report was being submitted to arrange for a 3-year rolling programme of LED replacement for the rest of the Borough and were investigating the possibility of introducing solar lighting for certain areas.

The Chair asked whether the positioning of lighting was correct. In response, it was explained that a survey was currently being undertaken of all the Borough's streetlights and the positioning was looked at as part of the survey, but some streetlights were the responsibility of Norfolk County Council. It was also explained that some streetlighting had historically been put in strange locations and explained that some at Fairstead were in people's rear gardens, which made it difficult to maintain them. In those difficult to reach areas there was a rise and fall lamp which folded down and was easier to maintain and would not disturb residents with heavy plant and machinery.

The Chair asked what the procedure was for reporting a streetlight, which was the responsibility of Norfolk County Council, and was in a bad location or there was a problem with it. It was reported that both Councils had reporting mechanisms on their website but there might be an economic reason why a lamppost could not be moved, so each case had to be considered on its own merits.

It was explained that Norfolk County Council had originally been responsible for all streetlights but had handed them to the Borough Council and Freebridge, so there would be 3 columns of streetlights which belonged to different authorities. The costs to relocate the power supply was outlined to the Committee.

Councillor Mrs Wilkinson stated that one of the issues was that the lights could be shining into people's bedroom windows.

Councillor Rust added that one of the reasons that the Committee had asked for this update was that when looking at the Special Expenses for King's Lynn there had been a significant increase in the charge for footway lighting, it seemed a lot for the number of lampposts in the King's Lynn area. With regards to Freebridge, she asked who paid for those, and also asked whether

developers were responsible for streetlights on new developments or whether the Council had to pay for them.

With regards to the increase in costs for streetlighting in Special Expenses, it was explained that this was due to the increase in utility costs.

It was explained that some developers used commuted sums

Following discussion, it was identified that further information was required in relation to:

- the Special Expense charge for street lighting, how the charges were split and whether the charge for King's Lynn was picking up other areas of special expenses.
- Commuted sums
- Timings on streetlights
- Whether a comprehensive list of streetlights that the Borough Council was responsible for could be made available.

The Chair thanked Tracy Brooker and Peter Gray for attending the meeting.

AGREED: That the item be brought back to a future meeting of the Committee.

9 **LOCATION OF BINS, REPLACEMENT BINS AND HOW TO GET THEM**

[Click here to view a recording of this item on You Tube](#)

Nathan Johnson-Hales reported that within King's Lynn there were 146 litter bins. If a replacement bin was required, then this could be requested through Clean-up. If an additional bin was required again Clean-up should be notified and they will monitor the area to see if an additional bin was required.

With regards to the alleyways at North Lynn it was explained that the Council was carrying out a piece of work on how to address the issues being experienced.

With regards to the provision of a bin at Gaywood Community Centre, Councillor Rust suggested that they should be encouraged to buy one. N Johnson-Hales advised that this could easily emptied if the Community Centre provided the bin.

In relation to recycling in bins, it was explained that this had been tried in the Walks but had been unsuccessful due to the recycling becoming contaminated.

The Chair thanked Nathan Johnson-Hales for the update.

10 **PROVISION OF ACCESSIBLE PLAY EQUIPMENT**

[Click here to view a recording of this item on You Tube](#)

The Committee received a presentation from Lexy, Tion, Kathryn and Daisy (Youth Commissioners) from the West Norfolk Youth Advisory Board on the provision of accessible play equipment.

The Committee congratulated all the Youth Commissioners on a very detailed and excellent presentation which was supported by the Committee.

Members of the Committee urged the Youth Commissioners to take the presentation / petition to Parliament to get the law changed and to get in touch with the local MP and local Borough Councillor.

Nathan Johnson-Hales explained to the Committee that the Walks was owned by the Borough Council and was Grade II listed. The current play equipment was ROSPA inspected annually. He advised that accessible equipment had been installed at a new scheme in Downham Market. He suggested that Planning Guidance could be looked at and Borough Council developments could be made to include accessible equipment. He did point out that the equipment was very expensive. He advised that himself and his team were available to offer advice.

The Assistant Director added that there might be funding opportunities available in relation to the benefit of physical exercise through the Health and Wellbeing Partnership Board and suggested that having a 'shovel-ready' scheme would be advantageous.

It was suggested that this should be considered by Cabinet and that a recommendation be made from the Committee to Cabinet.

The Chair thanked Lexy, Tion, Kathryn and Daisy (Youth Commissioners) and Eloise and Noel from the Youth Advisory Board for attending the meeting and bringing the issue to the attention of the Committee.

RECOMMENDED:

- (1) Cabinet be invited to support a shovel ready scheme for the provision of accessible play equipment in the Walks should an opportunity for funding become available.

RESOLVED:

- (2) That the KLAAC Play Areas Informal Working Group, in partnership with the Youth Advisory Board, help to prepare a 'shovel ready' scheme that could be submitted for funding when the opportunity arises.

11

COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST

[Click here to view a recording of this item on You Tube](#)

The Committee considered its work programme and the Cabinet Forward Decision List

That the following items be added to the Committee's Work Programme:

- Bus Shelters
- West Lynn Ferry

12 **DATE OF NEXT MEETING**

The next meeting of the Committee would be held on Monday 20 March 2023 at 4.30 pm in the Council Chamber, Town Hall.

The meeting closed at 6.20 pm

Cabinet – 7 March 2023

Cabinet noted the referral from KLACC of a request to support a shovel ready scheme for the provision of accessible play equipment in the Walks should an opportunity for funding become available. The Chair confirmed that the suggestion was business which was conducted regularly, and that Cabinet would encourage officers to assist the West Norfolk Youth Advisory Board in the preparation of a scheme to put forward for a request for funding to an appropriate scheme. Councillor Humphrey confirmed he had watched the meeting and was impressed with the presentation and asked if there were any grants available that the young people could apply for. It was confirmed that officers would look at the scheme and funding opportunities in order for a bid to be made. Under standing order 34 Councillor Kemp commended the work of the West Norfolk Youth Advisory Board.

**KING'S LYNN AREA CONSULTATIVE COMMITTEE
WORK PROGRAMME 2022/2023**

30 June 2022

- Housing Standards
- Appointments to Planning Sub-Group and Play Areas Informal Working Group

19 September 2022 – MEETING CANCELLED

- Parish Partnership Scheme Update
- Lily Update
- Update on Active and Clean Connectivity and Local Cycling and Walking Infrastructure Plan

3 November 2022

- Parish Partnership Scheme
- Special Expenses – deferred to Special Meeting
- Lily Update
- Membership of KLACC Planning Sub-Group and Appointment of Subs

7 December 2022

- Special Expenses

30 January 2023

- Location of Bins, replacement bins and how to get them
- Refit Programme

- Provision of accessible play equipment

20 March 2023

- Update from the Police
- Health & Wellbeing Partnership Update
- Update from the Informal Working Group – play area review and provision of accessible play equipment

To be scheduled:

- Update on the railways
- Buildings at Risk
- Update from Bus Companies
- Defibrillators
- Flytipping issues in King's Lynn
- Asylum Scheme
- Bus Shelters

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
18 April 2023	West Winch Collaboration Agreement	Non	Cabinet	Development and Regeneration Exec Dir – G Hall		Public
	Custom and Self Build Site – Stoke Ferry	Non	Cabinet	Regeneration and Development Assistant Director - D Hall		Public
13	Asset Management – Land and Property - Nar Ouse Report and NHS ICB	Key	Cabinet	Property Exec Dir – O Judges		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Southgates Regeneration Area Development Brief and Next Steps	Key	Council	Development and Regeneration Asst Dir – D Hall		Public
	Towns Fund Local Assurance Framework	Non	Cabinet	Business Culture & Heritage Asst Director – D Hall		Public
	Members ICT	Non	Cabinet	Corporate Asst Dir – M Drewery		Public
	Notice of Motion 16/22 – Peer Review	Non	Cabinet	Leader Chief Executive		Public
	Overnight Campervan parking in Hunstanton	Non	Cabinet	Leader Asst Director – M Chisholm		Public
	Parking Operations – Back Office Operations	Non	Cabinet	Corporate Asst Director – M Chisholm		Private Contains exempt Information under para 3 – information relating to the business affairs of

						any person (including the authority)
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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
20 June 2023						
	Assets of Community Value	Non	Council	Leader Monitoring Officer		Public
14	5 Year Mart Agreement	Non	Cabinet	Business Culture & Heritage Exec Dir – G Hall		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Staff Pay Award 2023/24	Key	Council	Leader Asst Dir – B Box		Public
	Alive West Norfolk Fees and Charges	Non	Cabinet	People and Communities Alive West Norfolk		Public
	Southend Road Hunstanton	Key	Cabinet	Development and Regeneration Asst Dir – D Ousby		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
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1 August 2023						
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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
26 September 2023						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
31 October 2023						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
5 December 2023						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
15 January 2024						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
6 February 2024						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting

5 March 2024						
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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
23 April 2024						

Items to be scheduled

	Notice of Motion 7-21 – Councillor Kemp – Equalities	Non	Council	Leader Asst Dir B Box		Public
	Procurement Strategy	Non	Cabinet	Finance Asst Dir – D Ousby		Public
	Review of Planning Scheme of Delegation (summer 23)	Non	Council	Development and Regeneration Asst Dir – S Ashworth		Public
16	Lynnsport One (summer 23)	Key	Council	Regeneration & Development Asst Dir Companies & Housing Delivery – D Ousby		Public
	Redundancy Policy	Non	Council	Leader Exec Dir – D Gates		Public